



AGENDA - SRA 18F
STUDENT REPRESENTATIVE ASSEMBLY
Sunday, September 9, 2018 at 5:00pm
Council Chambers, GH 111

PROCEDURE

Call of the Roll, Playing of National Anthem, Territory Recognition, Adoption of Agenda, Adoption of SRA Minutes, Announcements from the Chair, Special Orders of the Day, Delegation from the Floor, Report Period, Information Period, Question Period, Business Arising from the Minutes, Business, Committee Business, Unfinished Business, New Business, Time of Next Meeting, Call of the Roll, Adjournment

The SRA would like to recognize today that we are situated on traditional Haudenosaunee and Anishnaabe territories through the 'Dish with One Spoon Wampum Treaty'.

REPORTS

- | | |
|--|----------------------------------|
| 1. Arts & Science | Warwani |
| 2. Business | Floean |
| 3. Engineering | Sykes |
| 4. Internal Governance | Raquel |
| 5. Services | Deperasinski
Sarah Figueiredo |
| 6. Executive Board | Floean |
| 7. President | Farah |
| 8. July Financial Report | Robinson |
| 9. Student Union Development Conference (SUDS) | Farah |

BUSINESS

- | | |
|--|----------|
| 1. Recess for meeting of MSU Incorporated | Farah |
| 2. Standing Committee Yearplans | Farah |
| 3. Open one (1) SRA seat on Other Committee | Robinson |
| 4. Close one (1) SRA seat on Other Committee | Robinson |

MOTIONS

1. **Moved** by Farah, **seconded** by ____ that the Assembly recess for meeting of MSU Incorporated.
2. **Moved** by ____, **seconded** by ____ that the Assembly approve the following Standing Committee yearplans:
 - Internal Governance
 - Municipal Affairs
 - Provincial & Federal Affairs
 - Services
 - University Affairs
3. **Moved** by Robinson, **seconded** by ____ that the Assembly open one (1) SRA seat on the Programming Advisory Committee.
4. **Moved** by Robinson, **seconded** by ____ that the Assembly close one (1) SRA seat on the Programming Advisory Committee.



Student Representative Assembly Meeting 18E
Sunday, September 9, 2018 at 5:00pm
Council Chambers, GH 111

Called to Order at 5:03pm

CALL OF THE ROLL

Present	Ahmed, Anderson, Arbess, Bertolo, Bishara, Bonk, Farah, Florean, Gandzi, Grewal, Hackett, Ibrahim, Irfan, Isah, Kumaran, Lee, MacLean, Oketch, Reddy, Robinson, Roshan, Saliccioli, Senthillmohan, Shingleton-Smith, N. Singh, S. Singh, Sykes, Tejpal, Villasis, Warwani
Absent Excused:	Espiritu, Emmanuel
Absent	Epifano, McIver, Rana
Late	
Others Present:	Sneha Wadhvani (MSU Member), Andrew Canete (MSU Member), Sahil Karnani (MSU Member), Sarah Figueiredo (AVP Services), Raquel Deperasinski (AVP Internal Governance), Angel Huang (MSU Member) Emma Ferguson (Recording Secretary)
Chair	Elizabeth Wong

TERRITORY RECOGNITION

- The SRA would like to recognize today that we are situated on traditional Haudenosaunee and Anishnaabe territories through the 'Dish with One Spoon Wampum Treaty'.

ADOPTION OF AGENDA

Moved by Hackett, **seconded** by Gandzi to adopt the agenda, as presented.

Amendment

Moved by Hackett, **seconded** by Shingleton-Smith that the Assembly add the following motions to Business:

Moved by ____ seconded by ____ that the Assembly open one (1) SRA Seat on Municipal Affairs Committee

Moved by ____ seconded by ____ that the Assembly close one (1) SRA Seat on Municipal Affairs Committee

Passes Unanimously

Vote to Adopt the Agenda

Passes Unanimously

ADOPTION OF MINUTES

Moved by Hackett, **seconded** by Farah that the Assembly adopt the minutes from SRA meeting 18D – June 24, 2018; and 18E – July 15, 2018, as circulated.

Passes Unanimously

ANNOUNCEMENTS FROM THE CHAIR

- The Speaker welcomed everyone back. The Speaker asked any observers to sign the Observer's List at the back of the room. The Speaker announced that they would be sending out an email regarding caucus leader training.

REPORT PERIOD

1. Arts & Science – Warwani presented

- Warwani summarized the report.

2. Business – Florean presented

- Florean summarized the report.

3. Engineering – Sykes presented

- Sykes summarized the report.

4. Internal Governance – Raquel Deperasinski presented

- Deperasinski summarized the report.

5. Services – Sarah Figueiredo presented

- Figueiredo summarized the report.

6. Executive Board – Florean presented

- Florean summarized the report.

7. President – Farah presented

- Farah summarized the report. Farah added that they had been having conversations about freedom of speech and the government mandating that the University create a policy. Farah explained that there is a difference between guidelines, which McMaster currently has created, and a policy, and asked that the Assembly be clear with that language when speaking to students. Farah stated that if the University passes a policy the MSU will work towards having marginalized groups and voices be a part of the creation process. Farah encouraged Assembly members to use their office hours to discuss freedom of speech with their constituents. Farah reported that the MSU had been in close communication with the Hamilton Police Services (HPS) in regard to the 13 reports in the Westdale area. Farah explained that WGEN would be releasing support areas, HPS would be increasing services, and the MSU would be using their services to promote messages of safety.

8. July Financial Report – Robinson presented

- Farah summarized the report.

7. Student Union Development Conference (SUDS) – Farah presented

- Farah summarized the report.

INFORMATION PERIOD

- Bertolo announced that the Textbook Broke campaign was beginning on Monday, September 10, and asked everyone to tweet and share the campaign.

- Robinson reported that the ground breaking of the Student Activity Building/Athletics Expansion was on September 14, construction would begin the first week of October, and excavation work would begin first week of November.
- Bertolo addressed the OUSA freedom of speech statement. Bertolo explained that OUSA does not currently have a stance about freedom of speech, due to it being a campus issue, and OUSA being a provincially facing organization. Bertolo stated that they were going to discuss it further at the next steering committee and hopefully release another statement or document. A policy stance would be passed at GA. Bertolo stated that there was lots of uncertainty due to the vague statement given by the conservative government.

QUESTION PERIOD

- Oketch asked Robinson if there was a ground-breaking ceremony for the Student Activity Building/Athletics Expansion. Robinson responded that he was unsure if the photo opportunity was part of a full ceremony, but he would let the SRA know if it was.
- Shingleton-Smith asked Bertolo if the Textbook Broke campaign was strictly online. Bertolo explained that they were tabling outside the Campus Store as they had the year before and handing out swag bags with information about OERs. Bertolo explained that the purpose was to educate students and to demonstrate to professors/government officials that students care about this issue.
- Roshan asked Farah if it was considered to allow part time managers of MSU services to attend the Vision conference. Farah stated that it was directed towards leaders with more distance from the MSU, like clubs and societies in order to equip students who do not have as much access to leadership development as those within the MSU.

BUSINESS

1. Recess for Meetings of MSU and CFMU Incorporated

Moved by Farah, **seconded** by Lee that the Assembly recess for meetings of MSU Incorporated.

Passes Unanimously

Recessed at 5:55pm

Called to Order at 6:00pm

CALL OF THE ROLL

Present	Ahmed, Anderson, Arbess, Bertolo, Bishara, Bonk, Farah, Florean, Gandzi, Grewal, Hackett, Ibrahim, Irfan, Isah, Kumaran, Lee, MacLean, Oketch, Reddy, Robinson, Roshan, Salciccioli, Senthillmohan, Shingleton-Smith, N. Singh, S. Singh, Sykes, Tejpal, Villasis, Warwani
Absent Excused:	Espiritu
Absent	Epifano, Emmanuel, Mclver, Reddy
Late	
Others Present:	Sneha Wadhvani (MSU Member), Andrew Canete (MSU Member), Sahil Karnani (MSU Member), Sarah Figueiredo (AVP Services), Raquel Deperasinski (AVP Internal Governance), Angel Huang (MSU Member) Emma Ferguson (Recording Secretary)
Chair	Elizabeth Wong

2. Standing Committee Yearplans

Moved by Salciccioli, **seconded** by Gandzi that the Assembly approve the following Standing Committee yearplans:

- Internal Governance

- Municipal Affairs
 - Provincial & Federal Affairs
 - Services
 - University Affairs
-
- Florean asked how much of the work on the landlord wiki that Ryan Deshpande's team worked on would be kept and used. Florean ceded their time to Bertolo. Bertolo explained that the work Municipal Affairs had done in 2017/2018 was scrapped due to a new website platform becoming involved. Bertolo stated that the new platform was much more cost efficient because it was already developed, and the next phase would just be populating the website.
 - Florean asked what the 2017/2018 Municipal Affairs committee did wrong in terms of planning. Florean ceded their time to Bertolo. Bertolo explained that the committee did not do anything wrong but faced difficulties with developing the landlord wiki within the MSU website.
 - Florean asked if the third-party website was being paid. Florean ceded their time to Bertolo. Bertolo stated that it was free.

Vote on Motion

In Favour: 27 Opposed: 0 Abstentions: 2
Abstained: Warwani, Hackett
Motion Passes

3. Open one (1) SRA seat on Other Committee

Moved by Robinson, **seconded** by MacLean that the Assembly open one (1) SRA seat on the Programming Advisory Committee.

- Robinson reviewed what the committee does.

Vote on Motion

Passes Unanimously

4. Close one (1) SRA seat on Other Committee

Moved by Robinson, **seconded** by Hackett that the Assembly close one (1) SRA seat on the Programming Advisory Committee.

Nominations

- Irfan nominated self

Vote on Motion

Passes Unanimously

- Irfan won the SRA seat on the Programming Advisory Committee by acclamation.

5. Open one (1) SRA seat on Standing Committee

Moved by Hackett, **seconded** by Arbess that the Assembly open one (1) SRA seat on the Municipal Affairs committee.

- Hackett stated that the committee needed help with the upcoming Municipal Election.

Vote on Motion

Passes Unanimously

6. Close one (1) SRA seat on Standing Committee

Moved by Hackett, **seconded** by Gandzi that the Assembly close one (1) SRA seat on the Municipal Affairs committee.

Nominations

- Redd nominated self

Vote on Motion

Passes Unanimously

- Reddy won the SRA seat on the Municipal Affairs Committee by acclamation.

TIME OF NEXT MEETING

**Sunday, September 23, 2018
5:00pm
Council Chambers, GH 111**

CALL OF THE ROLL

Present	Ahmed, Anderson, Arbess, Bertolo, Bishara, Bonk, Farah, Florean, Gandzi, Grewal, Hackett, Ibrahim, Irfan, Isah, Kumaran, Lee, MacLean, Oketch, Reddy, Robinson, Roshan, Salciccioli, Senthillmohan, Shingleton-Smith, N. Singh, S. Singh, Sykes, Tejpal, Villasis, Warwani
Absent Excused:	Espiritu
Absent	Epifano, Emmanuel, Mclver, Reddy
Late	
Others Present:	Sneha Wadhvani (MSU Member), Andrew Canete (MSU Member), Sahil Karnani (MSU Member), Sarah Figueiredo (AVP Services), Raquel Deperasinski (AVP Internal Governance), Angel Huang (MSU Member) Emma Ferguson (Recording Secretary)
Chair	Elizabeth Wong

ADJOURNMENT

Moved by Robinson, **seconded** by Warwani that the meeting be adjourned.

Passes by General Consent

Adjourned at

/ef



REPORT

From the office of the...

Arts and Science Caucus

TO: Members of the Student Representative Assembly
FROM: Tasneem Warwani, SRA Arts and Science
SUBJECT: SRA 18F Report
DATE: Tuesday, September 4, 2018

Welcome back everyone!

I hope you all had a restful and lovely summer break and you're ready to get back at it. It feels like it's been a while since our last summer meeting, so I'm excited to share what I've been up to and hear from all of you! This summer, I've been hard at work planning things for the year and getting a head start on projects.

PROGRESS ON YEAR PLAN

I'm all on track with my year plan which is exciting given that it's been a pretty busy summer. Facebook has been a bit dull with summer break and the lack of activities on campus, but I've done things like share the Board's summary of the summer to encourage engagement. What I've found more effective for ArtSci sometimes is just posting directly to our year groups since more people see those posts. Things like first year specific volunteer opportunities with SHEC have been posted to our 2022 group. If you don't see any activity from my ArtSci Facebook page I'm likely posting on our private groups (though I try to do both when it's applicable to more than just ArtScis). In other news, I've been working on trying to figure out the name-blinding process for ArtSci supplementary applications and working to better midterm planning.

PAST EVENTS, PROJECTS & ACTIVITIES

My two biggest project updates are with midterm planning and the name-blinding process. I have a meeting with the AVP Equity and Inclusion coming up this week (it's after my report's due but before our meeting), and I hope to talk about how to navigate the name-blinding process and discuss the implications of a non name-blind application. Over the summer, I emailed the first and second year ArtSci professors in an attempt to facilitate conversation about midterm dates. It was something many profs had told me they'd appreciate because they often planned midterms unknowing of the assessments in our other classes. They expressed that if they knew of other dates, they would have tried to accommodate for that in their own plans. I received 0 responses from any professors, but my email ended up being circulated to the ArtSci academic advisors who asked me to hold off on further communication with professors until I met with the ArtSci Director. On a brighter note, the Arts and Science Welcome Week planners did a phenomenal job this year! I was invited to their Faculty Day where I held a Q&A event. I got to talk about MSU services, the SRA, and my experiences as a student. I really appreciated this opportunity especially since my year plan included being introduced to the first years early on in the year so they knew who they could turn to for support.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

As I mentioned earlier, I have a meeting planned with the AVP EI this week to talk about ArtSci's supplementary application not being name-blind. Later this week (again after my report's due but before our meeting), I have a meeting planned with the ArtSci director, so I'm hopeful we can start fresh and make headway on a lot of my projects.

CURRENT CHALLENGES

My current challenge is just a lack of healthy communication from my faculty administration. Our program director couldn't meet with me until September which made it hard to include the administration's perspectives in my year plan. In addition, the email thread in which I was asked to cease communication with my professors was disheartening. I am, however, hopeful that the meeting I'll be having with the ArtSci Director will help in bettering our relationship.

SUCSESSES

A huge success was the SRA presence at ArtSci Welcome Week! I had lots of students asking me questions, adding me on Facebook, and they all already knew who I was because of how many Facebook posts I've been making!

OTHER

Feel free to ask me how my meetings went and reach out to me with any questions, concerns, comments, or opportunities for collaboration. I'm really excited for this year to start and to get to see my lovely fellow SRA's biweekly!

Best,



Tasneem Warwani
SRA Arts and Science Caucus Leader
McMaster Students Union
sraartsci@msu.mcmaster.ca



REPORT

From the office of the...

Commerce Caucus

TO: Members of the Student Representative Assembly
FROM: Selene Dominguez Florean, SRA Commerce Caucus Leader
SUBJECT: SRA 18F Report
DATE: September 4th, 2018

PROGRESS ON YEAR PLAN

As summer comes to an end and the school year approaches, we will reflect on some of the steps that we have taken as a caucus to achieve our year plan. Since three of our current four members worked full-time over the summer in different cities, the progress made is not a completely desirable rather feasible. We also had two members going away for vacation at different times, making a physical meetings over the summer very hard to schedule. Nevertheless, here are some of the updates that we currently have:

Outreach

Objective 1: Social Media (Instagram and Facebook)

After talking to Wooder, we realized that it was better to focus our efforts on Commerce specific events rather than Welcome Week as a whole. He raised that by targeting Welcome Week, we would not reach the right audience per-say. Although this social media presence is important, instead we will focus more on the events that DCS is hosting this September and launching our Instagram page then.

Objective 2: Last SRA meeting, the Commerce caucus and the other faculty representatives decided that last meeting was not worth doing a video about as we only talked about year plans. Therefore, last week Haley, Communications Officer, helped us create an infographic to share the same information. Very good news about this platform point is that after talking to Scott and him bringing it up to the BoD meeting, they have outlined this as a priority to them as well. This means that Haley will be able to schedule a specific time after each meeting to film and edit our videos so they look professional and can be released quicker. This is magnificent, because it takes away the burden of many students who need to take more time to edit and film! So THANK YOU BoD AND HALEY!!!

Objective 3: In regards to Club Fest, by the time you are reading this Club Fest will have happened already. We hope for it to be a success! SRA Commerce along with some other faculties (Vaishna: Science, Marina: Nursing) bounced ideas of phone cases, phone pop-ups and sunglasses to give out. However, after meeting with Wooder, he advices on focusing on an item that people would get a value out of and people would want. This lead us to the idea of laptop stickers. Vaishna and I met with Vlad from Underground to figure out how much it would cost (Emilyya was busy at that time). Although we wanted to order a bunch before Club Fest, I left the country forgetting to email Emilyya to set up the order and only got wifi later when it was too close to the date. I am still interested in investing in laptop stickers as it would be a good way to create

outreach, I will order them soon and will update you all if anyone is interested in getting some.

Objective 4: As previously mentioned, Wooder advised us to focus on Commerce-specific events.

Another initiative lead by Arianna focused on outreach, and happened when she was invited to help in creating a newsletter for incoming first years, where she included that SRA was a great way to get involved in the community. This type of actions make me very glad of the group that we have for this caucus.

The remainder of the objectives have not been started yet but will begin as soon as we begin school.

PAST EVENTS, PROJECTS & ACTIVITIES

Not many events have happened with us.

CURRENT CHALLENGES

We have contacted the DCS President, Joel McPherson, and we are awaiting his reply on collaboration for different events throughout this year. One of the events that we are really looking forward to is the DCS Barbecue that we are looking forward to hopefully attend it.

CURRENT CHALLENGES

It proved difficult to meet during the summer for other things than to write our year-plan and take our caucus picture. We are currently waiting to see if one of our members is officially off SRA and, if they are, if we need to reopen a seat in the upcoming weeks and some things of our year plan will change. With many people being away for summer vacations and us waiting a decision, we have delayed many of our plans to see where the Commerce caucus remains. Being summer time many people have taken some time to answer our questions regarding SRA, so now we look forward to a more timely response.

SUCCESSSES

Most of the work that is put is behind the scenes and unnoticed. Therefore, I would like to thank our caucus for all the meetings within our caucus and external parties that we have had to plan this year. We have gathered much perspective on how to go about many of our ideas and would like to thank Scott and Wooder for sitting with us and working through our year plan. I recommend and encourage other Assembly members to reach out to different full-time staff to hear their recommendations about an event that you are planning. It was after talking to Wooder that I realized that our resources were not being properly allocated in certain events.

OTHER

If you have read this far, you my friend, are awesome! If there is anything I can clarify, you want to partner up with, or just say "CHEERIO", let me know.

Best,

Selene Dominguez Florean
SRA Commerce Caucus Leader

McMaster Students Union
srahealth@msu.mcmaster.ca



REPORT

From the office of the...
Engineering Caucus

TO: Members of the Student Representative Assembly
FROM: Liam Sykes, SRA Engineering Caucus Leader
SUBJECT: SRA 18F Report
DATE: September 4, 2018

Dear Members of the Assembly,

Since our year plan was released, the SRA Engineering Caucus has begun working on a few of our platform points. Our progress is summarized below.

PROGRESS ON YEAR PLAN

The first platform point that we have worked on is improving our relationship with the MES Council. This was accomplished by keeping in consistent contact with the MES Executive team, in particular Liam McDermott, the MES President, and Ian Currie, The MES VP Education. These meetings, both formal and informal, helped to develop a more personal relationship with the MES. It also helped us identify common goals to work towards this year.

One such goal is getting Engineering students on internship covered by the MSU Health and Dental Plan. The initial plan was to create an external agreement to get these students covered. However, after a meeting with Engineering Co-op and Career Services, we realized that it would be challenging to identify which students would need to be included under this agreement, due to the structure of co-op in the faculty. During this meeting, it also came to light that co-op is generally treated as being an 18 unit course, which would theoretically make these students eligible for MSU membership. However, they are not currently treated as MSU members. This is being investigated through consultations with Kristina Epifano and Scott Robinson.

Another point that was worked on was the development of an engagement strategy for SRA Engineering. Nikhail Singh and I met with Haley Greene and Michael Wooder to discuss the basics of a promotional strategy. Based on this meeting, a formalized year plan for engagement was created.

We have also received a letter of support to alter the MSU Operating Policy on Valedictorian Nominations for engineering students. The end goal is to remove the minimum GPA and make it more at the discretion of the selection committee. We are in the process of reaching out to the Faculty to gain their support. We expect to have a motion prepared to vote on by the end of the Fall term.

PAST EVENTS, PROJECTS & ACTIVITIES

One of my personal goals was cleaning up the MSU Bylaws and Operating Policies to reflect the current state of the MSU. After reviewing all the MSU Bylaws and Operating

Policies in depth, a spreadsheet summarizing the proposed changes was forwarded to Kristina Epifano and Raquel Deperasinski. Future work will include checking in with them to ensure that these updates are made. This sheet can also be made available to other members of the assembly upon request.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

In regards to our promotional plan, we are about to kick off the September portion, which includes a like campaign and first year class talks. We have secured funding from the SRA Special projects fund to purchase a homecoming prize pack to raffle off during the like campaign. That should be running all next week. Additionally, we are in the process of coordinating with the caucus to have members visit first year classes and inform them of what we do as their SRA Representatives. Lastly, we are planning on posting bios on all caucus members sometime towards the end of the month.

I am also planning to meet with Scott Robinson and a representative from the Registrar's office to help sort out the confusion around MSU membership for engineering students on internship.

We also plan to assist with the Textbook Broke advocacy campaign to help us work on our OER platform point.

CURRENT CHALLENGES

The main challenge that we are facing right now is sorting out the confusion around engineering students on internship being given MSU membership. Since co-op counts as 18 units, they should technically be considered full time students and therefore MSU members, per MSU Bylaw 2. However, they are not currently made to pay these fees and are therefore not members of the union. Through discussions with the MSU and the University, we are hoping to sort out this confusion soon so that we can create a plan to get these students covered by the MSU Health and Dental plan moving forward.

Overall, we had a busy Summer, and look forward to continuing to follow our year plan and work on these projects over the course of the year.

Cheers,

Liam Sykes
SRA Engineering Caucus Leader
McMaster Students Union
sraeng@msu.mcmaster.ca



REPORT

From the office of the...

AVP Internal Governance

TO: Members of the Student Representative Assembly
FROM: Raquel Deperasinski, Associate Vice-President Internal Governance
SUBJECT: SRA 18F Report
DATE: September 4, 2018

PROGRESS ON YEAR PLAN

Via email, committee has been hashing out points for our YP; getting feedback and ideas from committee members but also looking at documents from last year
Via email correspondence, the Internal Governance committee has been reviewing the existing set of MSU policies and bylaws to select those we'd like to focus on updating or changing this year.

PAST EVENTS, PROJECTS & ACTIVITIES

In addition to discussing the committee's year plan as well as hashing out projects for my own, I have had many conversations with Kristina (VP Administration) on how this role, AVP Internal Governance, fits into the larger structure of the MSU and the SRA. Certainly, the position is not limited to dealing with policies and bylaws; I have taken on some side projects outside of the review of MSU documentation such as communicating a condensed summary of SRA meetings to Haley Greene (Communications Officer) for the creation of a graphic to effectively advertise meetings to students and hopefully improve turnout.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

With the start of regular meetings, the Internal Governance committee will be discussing the policies that we have chosen to review and edit, such as Corporate Bylaw 1 as well as those we'd like to look into drafting, such as an operating policy regarding transitions for various roles. We are excited to get started on these projects and more!

CURRENT CHALLENGES

Although this is no longer a challenge, progress has been slower for the last few months due to the logistical difficulties of summer.
As a very new position (only in its second year of existence) there is still some flexibility within the role, and this has made planning out my goals for the year as AVP both easier and more difficult.

VOLUNTEERS (Standing Committees only)

One challenge has been organizing a time to meet that works with everyone's schedules. Additionally, communicating primarily via email during summer felt much less

effective than in person, so I am excited to be meeting face-to-face for more productive discussion.

SUCSESSES

Creating, albeit at the last minute, a year plan!

Best,

Raquel Deperasinski
Associate Vice-President, Internal Governance
McMaster Students Union
avpinternal@msu.mcmaster.ca



REPORT

From the office of the...
Associate Vice-President (Services)

TO: Members of the Student Representative Assembly
FROM: Sarah Figueiredo, Associate Vice-President (Services)
SUBJECT: SRA 18F Report
DATE: September 4th, 2018

PROGRESS ON YEAR PLAN

Year Plans: Over the summer I have been sifting through the MSU website to gain insight on the structure of past reports. With this I have also been crafting an achievable committee schedule, including realistic dates on when reports should be completed. These are outlined in my year plan also submitted to the SRA with this report.

PAST EVENTS, PROJECTS & ACTIVITIES

Training: In July I aided the Welcome Week Faculty Coordinator in the creation and facilitation of peer support training for faculty planners. The workshop was adapted from the Clay 2018 Peer Support training created by outgoing WGEN coordinator and was facilitated in a three hour training session involving interactive scenarios. I also delivered event training to Part Time Managers in May as part of their part time manager training. This included steps on how to properly submit EOHSS.

In early May I also sat in on a meeting with Madison and the McMaster Centre for Continuing Education. The proposed idea is that PTM training could be outsourced to alleviate the pressure on individuals within the MSU to conduct it, as well as provide training that could translate to contexts outside of the MSU. After relaying notes to Kristina, it was decided that due to unique role of the student manager the training would not have been as impactful and pertinent to the unique PTM role as the tailored MSU training.

Hiring: This July I aided in the hiring of the Diversity Services Assistant Director by sitting on the hiring panel with the Director of Diversity Services, The MSU President, and a representative from EIO. After tough deliberation, a candidate was selected. I got to see them administer AOP training to the Horizons 2018 staff team, and they did a fantastic job!

Service Reviews: I have been going through old service reports to familiarize myself with their style, content, and variations. This provided a lot of ideas that I am excited to bring to my committee!

Workshop: Three workshops have been created for part time managers. One on engaging first years, a second on managing peers, and a third on engaging the student population. These themes were pulled from the common challenges PTMs spoke to in

their Executive Board reports. These will be facilitated throughout the year for part time managers, with one of the three workshops being mandatory per PTM. Hopefully this will encourage dialogue between PTMs, so they will also utilize each other as a resource. As well as help me build connections with PTMs.

UPCOMING EVENTS, PROJECTS & ACTIVITIES

As spoken to in the above section, I am currently working towards administering the PTM workshops. In “current challenges” I speak as to how I hope to utilize these as a place for PTMs to brainstorm and tackle challenges together, I also hope to utilize this as a space build a stronger relationships with PTMs. The Services Committee is also kicking it into high gear this month, hoping to complete both the Diversity Services and Maccess service reviews by the end of the month.

CURRENT CHALLENGES

As we are just starting to get in to the swing of things, not many challenges are currently present. One challenge I have been tackling is my relationship with Part Time Managers. In an attempt to encourage them to utilize me as a resource I held office hours this summer in the MSU Committee Room. This upcoming school year I will be holding longer office hours later in the evening to make myself more accessible to PTMs. I also hope that these office hours, paired with cluster meetings and workshops, will help PTMs become more comfortable with me.

VOLUNTEERS (Standing Committees only)

As a committee we are currently beginning our term as a group. Over the next week we will be having our training session and be selecting a consistent meeting time. I hope to utilize meeting times as a space for committee members to complete committee work as well.

As the Maccess survey is mostly completed, my committee will be attempting to run two reviews simultaneously in the month of September. Though this may be daunting, I know they have the skills and drive to do so. If this system proves to be more trouble than it's worth we will be revert back to conducting one service review at a time.

SUCSESSES

After several EB meetings this summer, I feel more comfortable in the role. Though I was initially hesitant in interacting as I did not fully understand my specific role, after speaking to Kristina and sitting through a few meetings I feel prepared to aid EB.

Warm Regards,
Sarah Figueiredo
Associate Vice-President (Services)
avpservices@msu.mcmaster.ca



REPORT

From the office of the...
Executive Board

TO: Members of the Student Representative Assembly
FROM: Selene Dominguez Florean, SRA Commerce Caucus Leader
SUBJECT: SRA 18F Report
DATE: September 8th, 2018

Hello Assembly,

I hope all your summer and welcome week (for whoever participated) went well! Within this report the summer workings of Executive Board will be discussed. Although I joined EB a little later in the summer, I will update you all on the things that we have talked about and encourage you to ask any question regarding the report. I will divide it by service and will talk about the relevant information that has happened within the summer. Having said that, I encourage you to read the minutes and all the reports that each service has provided to EB as they show a great amount of detail and effort that each PTM, executive and volunteer has put into the service to make it even greater.

Diversity

Current Events

- Their Assistant Director has been hired, congratulations to Prarthna Sakhuja!
- They have offered their AOP training to many services throughout summer
- Summer is their time for hiring Executives, and that should be hopefully done now or concluding soon.

Future Events

- They are looking into an establishment of a “Research and Training Coordinator” position to meet the demand of people asking for education-based workshops that relate to equity and inclusion. EB raised the question on whether this would be a paid position or how the role dynamics would change with their existing roles, and this should be something that we look into if this position is introduced.
- The service is looking into working together (with VP Ed) to write a Racial, Cultural and Religious Equity policy in the winter semester.
- Questions are being raised on whether Diversity service will continue to deliver AOP training or whether the Equity and Inclusion Office who re-started delivering the training will continue to deliver them. This will be talked about during the service review.

Spark

Past Events

- There have been no past events as SPARK runs during the school year beginning Welcome Week.
- However, all of their executive team has been hired they have developed the first 10 sessions of their service. They are getting ready to purchase the materials and train volunteers on the sessions.

- They are also beginning to plan the First Year Formal with FYC Coordinator Melissa Paglialunga.
- They developed their Spark Guidebook for Welcome Week for incoming students
- They are looking to hire their volunteers during this first weeks of September.
- They have also done their social to get to know the leaders and the executives of the service.

SWHAT

Past Events

Since SWHAT is a service that only runs during the school year starting in welcome week, there have not been that many updates or events. All the hiring has been done of execs and volunteers.

EFRT

Past Events

- All the executives have been hired and have settled into their roles.
- They are active over the summer and have received fewer calls than during the year – as should be expected. They have received around 10 calls each summer month.
- They hosted the inter team training where alumni of the service and members of the community and other first response teams in Ontario came out to join the day.
- The Senior responder of the service attended the Advanced medical life support course in May in Rochester, NY – which was very beneficial for the executives who attended, as they learned how to respond to situations where the responder is not able to see the injury.
- They are looking into the promotions of their first aid courses to generate more awareness and therefore more revenue this year.
- Samantha is looking into putting a capital request to integrate quality-CPR (Q-CPR) into the EFRT pack, protocol, and training. “This is a concept where responders receive real time feedback on the CPR that they are providing to the patients to help improve CPR quality.” Which is very valuable training and equipment in case the team ever encounters, hopefully never, a cardiac arrest situation – although it is an expensive equipment, they believe it is necessary and useful.
- The service also collaborated with Hamilton Paramedic services, Campus events and Campus security for a WW Strategy for the concerts. There will be a paramedic truck for the concert night and EFRT is trying to see if they have the opportunity to monitor intoxicated patients without a safe place to return instead of sending all these students to the hospital rooms.

Future Events

- Just letting the Assembly know that there is an expected cost to replace the walkie-talkies of the service. Facility services recently upgraded their system and devices and they require EFRT to do the same, which means that in the upcoming months these service will incur some additional costs. It will later be told whether this cost will come from the service itself or if the MSU will allocate another funding to cover that specific expense.

Food Collective Centre –

Past Events

- Within the couple of months Hannah and Wooder have been tirelessly working on rebranding the previously known “Breadbin” service to what we have now. Much of the discussion around the Food Collective Centre surrounds the rebranding. We looked at different logos and names and decided that the Food Collective Centre was the name that would better represent what the service stood for.
- Their “Lockers of Love” have been underused for some of the months of summer (July) and had a spike during June due to promotions of the team.
- The Food Collective Centre has also teamed up with Horizons and Farmstand to provide some smoothies for incoming students. They have also collaborated with the meal exchange and sustainability at McMaster to create the Food Insecurity Survey to see how it affects McMaster, which will be released later and is pending on approval.

Future Events

- Within the Food Collective Centre, Hannah and Wooder and all the FCC execs have been in contact with Hamilton Cab to see if the Good Food Boxes could be delivered to student’s houses instead of asking them to come to school to pick them up. This would increase the likelihood that students will order them. They have a maximum capacity of 50 orders and this includes the food and the ability to deliver them to their house. On being questioned whether this would be an extra cost, Hannah and Wooder do not believe that this will be an extra cost but recognize that if we need to increase the cost for people who want it deliver to cover all the expenses then that is also a possibility.
- Another next step is training volunteers.
- It is important to note that the Good Food Boxes are increasing the price to \$16, because instead of bags they are putting the food into actual boxes, which increases the cost.

MACycle

- MACycle is currently functional and very successful. They are reaching full capacity almost every day they are open!
- They have hired all their executives and have started a system for recording purchases as well as service usage and recording statistics of customers (like demographics).
- A properly documented inventory and price system is being developed
- Rebranding of the service is being worked on as well.
- Signage made by Underground has been updated in the shop, and it looks great!

MacAcademics

Past Events

- Angel has conducted one-on-one meetings with each executive member to plan for this year.
- She has been looking into collaborating with different groups and organizations for different events.
- Two execs hosted a workshop at Horizons about MacAcademics – what is academic success, resources and supports on campus, etc.
- This service is moderating “McMaster Used Textbook Sales [All Years]” on Facebook that has kept them busy during this time!

Future Events

- Angel is looking into a possible rebranding of the service to create a more understood service identity.

Pride

Past Events

- After very busy time of Pride, the service has been a rainbow of colours; innovating many different ideas that have been very successful within the community.
- All the hiring for execs has been done and the volunteer positions have also been opened. The volunteer applications got fewer than preferred applications, which lead Miranda to extend the deadline to give people the opportunity to apply to get involved with the service.
- For me personally, I was blown away by Miranda's initiative of "Pride Rep Network", which many of you involved in Welcome Week might have heard of. This initiative was to educate some Welcome Week reps around LGBTQ+ issues and how to properly approach certain situations that some LGBTQ+ students might encounter. These reps who received the training would receive a batch that they can place in their suits, so that students knew that these reps were okay to talk to regarding certain issues. Last time Miranda presented it seemed extremely successful with over 200 reps signing up to receive training. Now that Welcome Week is over, I look forward to seeing how this initiative was embraced and any improvements that can also be made.
- Within this past Summer, some of the Pride execs and members also attended Toronto's Pride Parade with McMaster's Marching Band and EngiQueers. They all rented a bus and went together to represent McMaster in Toronto's Pride Parade. Although the rain did rain on their parade, some members still went, unfortunately, not as many as had previously signed up.
- They also participated in Hamilton Pride and joined Spectrum in a [Bi]ke Ride to promote acceptance b/pan/polysexuals at pride.
- Space renovation is also done with new paints a new furniture!

Shinerama

Past Events

- Shinerama has continued to create events all throughout the summer in order to fundraiser and continue to make McMaster the number 1 online fundraiser!
- They also helped at May at Mac to promote their service to incoming first years.
- Although some of the events have not been as successful and well-attended as they had hoped, they continue to put lots of effort into fundraising. EB has continuously encouraged Lauren to focus more on advertising as many of the events that had been held were not known among the EB members, which showcased how much promotion they could improve on. This recommendation, however, was made understanding that it is summer time and many students are away during this time.
- They also had a Niagara Falls trip where they sold water bottles and made over \$450!
- Other events:
 - Bottle drive, photo booth, piggy painting, charity casino and more.

WGEN

- They have finished hiring their first round of volunteers as well as execs, the second round of volunteers will be hired within this time (first weeks of September)
- Reorganized their library to include trigger warnings and implemented an easier checkout system.
- Collaborated with MSU Maroons to promote consent culture and participated at the Monday Night Lights, Friday Concert and the Wellness Fair during Welcome Week.
- Promotion executives have updated their website within the MSU website.

SHEC

- Closed for the summer, will be functional during the year
- Adriana hired her executive team as well as their non-first year volunteers that consist of 31 volunteers. There were over 100 applications and the hiring of 12 new and 19 returning volunteers.
- They are looking into hiring 14 first year volunteers in September
- They were also part of the Horizons Successfest over the summer to interact with incoming first year students.
- They are looking to reduce the amount of literature offered to focus on the quality of the book and information provided within the space.
- New furniture to include more chairs to better aid peer-support.
- Got 5,500 condoms to put into first year swag bags for welcome week!

Maroons

- Helped out during May Mac!
- The team bonding experience of the sports game fell through they are still planning a Blue Jays game.
- They ordered their shirts for Welcome Week and by look of the pictures they turned out great!
- They also got all of their planning done for Welcome Week.
- Maroons camping weekend also happened over the summer and will be reported in the upcoming EB meetings.
- They had some challenges in regard to the PTM's support towards their leadership team, but it is now being worked on.

Maccess

Not open during the summer but got all their hiring done! They have also purchased a resource library of various disabilities studies, memoirs and mental health related resources. This library is open to all students using the space.

Horizon

- All of horizon is a past event! It finally happened the weekend of July 27th-29th. Although registration was little lower than they aimed for, Josh raised a point that it was important to provide a good service to the delegates rather than focus on the maximum capacity that the service can hold.
- They had over 175 delegates and 71 staff and they received much positive feedback on the activities done through some event feedback forms that were handed out to both delegates and staff.
- Josh also brought up that it might be better to consider hiring the PTM of Horizons earlier in the year to improve the service and outlined that transition was a barrier for the role, which he was fortunate to have his sister to help him.

Future Events

- There is talks between creating a greater link between Horizons and SPARK. Trying to get students to go from Horizons to SPARK as they come into first year. This can be done by creating the reunions with unison with SPARK. This is an idea for the long term.
- There were also some issues with two external partners (SOBI and the lanyard company). Josh ordered lanyards for three years of Horizons, which would be more economically feasible than yearly orders. Unfortunately, the order was messed up and many of the lanyards did not come as desired and Josh is currently looking to see if they can be redone. The other issue arose when the SOBI representative was very unresponsive and unhelpful when trying to create an event where delegates and LDs would bike around Westdale. The day of the event, there were not enough SOBI bikes for all the delegates, although Josh was assured that there would be enough. Josh is also looking to see if they can be refunded some of the money that they paid for all the bikes that they were promised.

Farmstand

Past Events

- Operating all of summer, Farmstand is in a new location this year, inside MUSC near the atrium. The service continues to sell their delicious goods at reasonable prices for local produce. Although sales have been a little lower than desired, their sales range between \$700-\$900 weekly, with many weeks having the sales at a lower range.
- There have been new incentives to get people to buy more vegetable produce with their most demanded product; the baked goods.

Future Events

- Their Local Food Discount Card (LFDC) is expiring soon, therefore they are looking into new vendors for their new card – and are opened to ideas of businesses!
- They are looking into making one cooking video this year, similar to last year's video. There were some issues around delivering the food to a shelter at the end of the week with any leftovers of the sales. This is because the person from Good Shepherd that did it last year cannot do it anymore. This means that there needs to be some change on whom the company will be and how that will work.

SCSN

SCSN has been inactive during the summer and will resume during the school year.

Clay

Yay! Also done! Rachel and all her team worked extremely hard to make Clay successful.

These are some of the highlights of the conference and service:

- She had a team of 45 staff (39 LDs/LDL; 5 LDEs/ 1 Media SET) who was trained in Anti-Opressive Practices through the Diversity Services.
- They created 8 sessions for the delegates to engage during the weekend of May 25th to May 27th.
- They fundraised close to 7k in sponsorship money and fundraisers and had registered over 130 delegates much of the fundraising went into providing full/partial subsidies to delegates.
- The day of the conference 118 delegates showed up and the rest pulled out due to different reasons.
- They had 15 delegate groups with 7-9 delegates, which received greatly positive feedback on how manageable and more close-knit these groups were from the ratio.

- The conference reached out to different organizations like the Empowerment Square, Boys and Girls Club, Pathways to Education students. These students were also partially/fully subsidized.

Although Rachel encountered a low number of applications, the weekend and conference ran smoothly.

Past Challenges:

- Hiring needs to be done on time and the PTMs need to be trained properly. This arose from her lack of network or promo training and very little help around budgeting.
- The current relationship with Hamilton Wentworth District School Board really hurt the number of Hamilton delegates that could attend the conference.

OTHER

Just letting the Assembly know of a couple of things that have happened within the MSU:

- As you may have noticed there was a new job that focused on the promotion of The Grind and the 1280. This will try to close the gaps between our desired profit than our current deficit of 1280.
- The flooring for 1280 was also redone and the stage was taken out. This led to an unexpected cost of fixing the outlets and electricity after the stage was ripped out. This is why EB had to allow more money to Scott to do this.
- Another discussion that has been brought to EB is in regards to Compass after GO transit has decided that in 2019 they would no longer allow their services to be sold at Compass. This, however, is much of how Compass gets their revenue from, which means that we are trying to vision what the service will now look like.

Best,

Selene Dominguez Florean
SRA Commerce Caucus Leader
McMaster Students Union
sracom@msu.mcmaster.ca



REPORT

From the office of the...

President

TO: Members of the Student Representative Assembly
FROM: Ikram Farah, President
SUBJECT: SRA Report 18F
DATE: September 4th, 2018

Hi All.

With summer concluded, I hope you folks have a fantastic year ahead! At the time of me writing this report, some of the projects highlighted below will have new updates. Please prompt me if I do not go over them.

Vision Conference:

The student leaders who attended the conference had nothing but positive things to say about the speakers who attended. At the Vision Conference I had asked previous McMaster leaders from various backgrounds to come facilitate sessions on a variety of topics. The one concern was the turnout. Despite over 90 folks RSVPing the event, only half showed up. However, in changing the vision for vision I realized that this conference is beneficial for our student leaders from different backgrounds to benefit. This conference was to provide skills and share best practices to these student groups. From this event a ton of relationships were built. For future years, I would encourage a registration fee and students get their deposit back after arriving, this would further incentivize attending. In addition, this conference should also be held in the fall when all students have arrived.

Caring Communities Network:

At the Vision Conference I was able to expose the MSU's new hire, the Caring Communities Project Coordinator(CCNPC). For those who are not aware what the Caring Communities Network (CCN) is, please look on the MSU website here: www.msumcmaster.ca/ccn.

The CCNPC was created towards the end of Chukky's term last year. While not all special projects that previous Board members create are not bound to the incoming leadership, I found that there was merit in continuing it considering it was short-lived. That said, this year will be the first full pilot year for this project. The SRA will be up to date with projects and progress and by end of term come to a verdict.

At this moment, the Vision Conference was the main opportunity for clubs to gain insight on this new network. The CCNPC will be attending club's fest and going around to talk to clubs, as well as attend clubs training. On top of that, the CCNPC will be

communicating with other student groups that are not recognized as clubs. The purpose of the CCN in short is to promote wellness within their respective communities. Students often find their communities within clubs and may not seek out resources on their own. The appointed wellness liaisons in each student group will then participate in a series of workshops provided by the Student Wellness Centre (SWC).

The current plan is to provide two training sessions (one each term) and events for the wellness liaisons per semester. By hosting events outside of training, it will provide opportunity for the wellness liaisons to engage in best-practice sharing and update the group on the progress they've made within their communities. Overall, the CCNPC and myself are very open to ideas to ensure that as a pilot, it is a fully fledged one at that.

Extended Go Bus Hours:

Since the last report, the SRA was exposed to the great news that was "Extended Go Services for Welcome Week." As mentioned previously, this was on a "special request" basis and therefore, was determined on more popular events from the data previous faculty coordinators/campus events had collected. As such; Air Bands, Faculty Night and the Concert night were the events that had seen more off-campus/commuter student attendance. I have yet to receive numbers from GO but when that information is given to me, I will report on that update for the next time or through information period. That said, the success of these special requests will determine future requests for the welcome week period.

My platform also focused on extended service throughout the year. Following that, Metrolinx and GO had informed me that they will be adding two additional evening eastbound trips. One new weekday eastbound Route 15A trip will depart McMaster University at 2303 hours to Aldershot. As well as, one new weekday eastbound Route 47 trip will depart Hamilton GO Centre at 2250 hours to York University (departs McMaster at 2305). This is great for our commuter students and a great step forward. As far as I have been told there are no plans to remove these trips and will not need data to validate the need. Metrolinx is always looking to expand their services and believe that there was opportunity for our community.

In addition, on September 14th there will be members from GO around the bus loop and there will be Maroons assisting GO staff with collecting boarding data and assist students with service familiarity. As we continue to further enhance our relationship with Metrolinx, this will provide opportunity to investigate other routes and services to better enhance the commuter population at McMaster.

Bus Shelters:

Since my last report we have secured funding for the bus shelters and determined the location. I have been updated by Robert Craik that the concrete for 2/4 bus shelters have been poured for the pads of the bus shelters. Also, that the bus shelters are being painted by the HSR. In terms of exact dates that isn't information I have right now. However, Robert Craik has been fantastic in updating me on smaller details leading up and I will count on him to inform me as more relevant information comes up.

Expanding Clubs Fest:

As per my year plan, I would work with the club's department in coordinating a bigger and better clubs fest. This year, Clubs Fest will be held on Wednesday, September 5th. With the help of Josephine, the club's administrator as well as her two club's assistants, Stephanie and Aditi as well as AVTEK and Campus Events, we have secured a stage for club's fest. In addition, we have also expanded club's fest to JHE field and by doing this, we have provided more opportunities for clubs to gain exposure during these early weeks in school. The club's department had also circulated a signup sheet and we have about 12 clubs who will be showcasing their club on stage. By expanding club's fest, we are not only expanding the size of it but also what it has to offer. It is in the name, we will have it be clubs FEST. There will be performances, freshly popped popcorn and more clubs than ever hosted before. The Maroons will also be going around to check-in on clubs and provide sunscreen and water fill-ups should clubs need it. They will also be MC-ing the event to call up and hype up the crowd for the performers. This will be the first year doing this event and I will update the group on the outcomes of this newly revamped club's fest. A special thank you to the entire Clubs Department for all their hard work and the Maroons for providing support.

As always, if there are any questions about my role, updates on other campaign platforms and organizational priorities, I would be more than happy to answer!

Best,

Ikram Farah

President & CEO McMaster Students Union

president@msu.mcmaster.ca



MEMO

Date: August 27, 2018
To: John McGowan, General Manager
Scott Robinson, V. P. Finance
From: Maggie Gallagher, Comptroller
Subject: **JULY 2018** Finance Report for the SRA

The MSU is doing well financially having a liquidity ratio of \$2.73 of current assets to meet every \$1.00 of current liabilities. The MSU is showing a net loss for the month of \$364,222.71 which is \$1,083,841.58 or 74.85% lower than last July's net loss of \$1,448,064.29. The main difference was last year's payment to ACL for health & dental.

Administration & ICT

Admin's net loss for the month of July is up slightly from last July by \$1,454.71 or 2.01%. Admin's Net loss for the year is down from last year by \$18,219.99 or 8.18% due mostly to the transfer of costs to the new ICT department. ICT's expenses for the year of \$55,722.80 are slightly above budget at 29.81% with the highest costs coming from Computer Supplies and Purchased Services.

Business Units

The business units are showing a higher net loss for the year from last year by a total of \$65,815.84 or 128.22%. Union Market's net loss is up by \$13,775.97 or 67.4%, Underground Media & Design's net loss is up by \$26,870.19 or 65.4%, and TwelvEighty's net loss is up by \$25,197.98 or 82.3% over last year.

Zero Cost Centre - Child Care Centre

The Child Care Centre is showing a net loss for the month of July which is \$3,410.25 or 100% higher than last July's net loss. For the year, the Child Care Centre is showing a net loss in comparison to the net Profit they had at this time last year. This is a \$48,593.74 turnaround or decrease of 367%. Total revenue for the month of July is up from last July by \$8,140.01 or 14.48%; however, total revenue for the year is down from last year by \$18,460.45 or 9.7%. this is mostly due to the timing of Fee Subsidy from the City of Hamilton which are now remitted after the month. The Play & Learning Supplies budget line is maxed out due to extra purchases made for playground equipment and toys based on additional funding that will be received from the City to cover these costs. The funding will be received once all receipts have been submitted.

Committees & Services

Total combined net loss for Committees & Services for the month of July is up from last July by \$57,788 or 88.9%. Total combined net loss for the year is also up from last year by \$59,149.25 or 26%. Most of this increase in expenses is from Executive's payment to OUSA of \$57,000 which wasn't paid until November last year.

Service Operations

Service Operations are showing a lower net loss for the year from last year by \$140,152.79 or 57% which is due to the timing of payments made for the Homecoming Concert, Welcome Week Concert, and various Fall events. Compass is showing a higher net loss for the year from last year by \$7,615.12 or 177%. Overall Campus Events and Compass are both under budget for the first 3 months of the year.

McMaster Student's Union
McMaster Students Union Inc.
For the Three Months Ending July 31, 2018

	2018-19	2017-18	2017-18	2018-19	BUDGET
	YTD	YTD	YE	Budget	Amount Used %
All:					
Administration & ICT - All	260,306.73	222,803.92	(1,932,266.64)	(2,093,340.00)	(12.43%)
Business Units - All	117,146.96	51,331.12	230,040.58	(87,830.00)	(133.38%)
Zero Cost Centres - All	35,365.39	(13,228.35)	16,245.90	27,295.00	129.57%
Committees & Services - All	286,539.46	227,390.21	1,359,583.97	1,359,335.00	21.08%
Service Operations - All	107,289.99	247,442.78	904,793.50	852,065.00	12.59%
CFMU 93.3 Inc. - All	81,459.95	81,934.88	67,858.85	16,600.00	490.72%
Marmor Fund - All	13.26	0.00	117,458.05	100,350.00	.01%
Student Health Plan Fund - All	306.75	461,279.53	(284,053.48)	(175,250.00)	(0.18%)
Student Dental Plan - All	126.30	568,488.91	1,221.37	(70,650.00)	(0.18%)
University Centre Building Fund	0.00	0.00	(111,367.52)	(62,655.00)	.00%
Total All	888,554.79	1,847,443.00	369,514.58	(134,080.00)	(662.70%)
All By Fund:					
TOTAL Operating Fund (incl Marmor)	806,661.79	735,739.68	695,855.36	157,875.00	
TOTAL CFMU Fund	81,459.95	81,934.88	67,858.85	16,600.00	
TOTAL Student Health Plan Fund	306.75	461,279.53	(284,053.48)	(175,250.00)	
TOTAL Dental Plan Fund	126.30	568,488.91	1,221.37	(70,650.00)	
TOTAL Building Fund	0.00	0.00	(111,367.52)	(62,655.00)	
Total All	888,554.79	1,847,443.00	369,514.58	(134,080.00)	

Note that amounts shown above in brackets () are profits. Please let me know if you have any questions. I will be happy to discuss this with you any time.



MEMO

From the office of the...

President

TO: Members of the Student Representative Assembly
FROM: Ikram Farah, President
SUBJECT: Student Union Development Conference (SUDS)
DATE: September 5, 2018

From August 17th-19th, the Board of Directors were fortunate enough to attend the Student Union Development Summit (SUDS) hosted by UBC AMS. This conference provided an opportunity to connect and share best-practices with Student Unions across Canada. Please feel free to ask any questions that you may have and for clarification and detail needed. This is just a summary of our conference and we would be more than happy to go into further detail with our respective portfolios should the SRA need us to do so.

President:

The highlights from the conference for me was the session “Breaking Down Campus Sexual Violence Policies and Advocacy: Best Practices for Student Union Executives.” This session was led by one of the leaders from Our Turn, an organization that strives towards ending sexual violence on campuses. This session was extremely informative, and we had the opportunity to review what should and should not go into these policies and ensuring that they are survivor-centered. That said, McMaster’s policy is up for expiration and I will be representing the MSU on the revision committee and will be using some of the practices gained from this conference.

The second workshop that I attended was titled “Building Relationships for Empowering Initiatives” and this was a session that outlined key steps in connecting Unions to other organizations that will be able to benefit student groups. An example that was used was the AMS “Get Seeded” where the AMS formed a relationship with RBC Bank and utilizes their resources to help students get funding for their ideas. In a time where entrepreneurship is growing, this workshop highlighted opportunities to externally fund student ideas.

VP Admin:

Kristina was amazed to see how her portfolio functioned within other student unions. She found that her portfolio is divided at many universities and colleges, and many unions have a VP Admin as well as a VP Student Life or Student Services which oversees their services, clubs and orientation week.

Although our portfolios differed - we still shared many of the same challenges. Through many discussions Kristina discovered that other Student Unions had concerns of student engagement and exclusivity. Within our community it is known as the MSU bubble; however, other organizations share the same struggles, and this was the perfect opportunity to share best practices to ensure we are moving forward.

Kristina attended many sessions on leadership, communication and conflict resolution. Through these sessions she quickly realized that the MSU has taught her many of these skills. As a result, it was an opportunity for her to share with others and teach others how use power to positively influence and empower service managers, effective ways of communication, ensuring we are accessible in our communication and how to mediate conflict. One session Kristina found extremely valuable was "Data-Driven Leadership." This session was led by a past VP Student Services and went on to explore how to collect and use data to evaluate the community needs - thus providing improved services. Many Student Unions produce an Annual Student Experience Survey, this allows them to evaluate the way the Student Union is serving students as whole and something that Kristina wants to work towards creating this year. Kristina believe it is beneficial to assess the MSU's representation and student governance as well as the service we provide to students.

VP Finance:

A highlight for Scott was chatting with VP Finance's and CFO's from other Union's across the country. It was incredibly beneficial for Scott to learn about how they have approached situations that the MSU is currently facing. Scott also learned quickly that the MSU currently stands strong in our practices in comparison to other groups. Our practices of financial transparency, accountability and expenditure are among the best in the country.

At the conference, Scott attended three sessions which he found incredibly valuable. One in particular, "Student Union Buildings" taught Scott more about the infrastructure development process, and some best practices for student consultation. The session "Good Governance" hosted by MNP (large accounting and business advisory firm) focused on how to strengthen the governance structure for our respective organizations. Finally, "Accessibility and Communications" provided great insights on how to effectively communicate a Union's projects and plans to its constituents.

VP Education:

Stephanie believed that attending SUDS was an incredibly valuable experience for her where she was able to network with individuals from post-secondary institutions across the country doing similar advocacy work that we are doing here at the MSU. It was great to be surrounded by like-minded individuals passionate about similar issues and face similar challenges as her. Stephanie will be able to connect with these people throughout the year on different projects that the MSU is working on and perhaps find unique ways to collaborate. Another great experience at SUDS for Stephanie was being able to meet many of the members on UCRU. Unlike OUSA, the individuals on UCRU do not meet in person regularly due to the fact we are across the country. SUDS gave members the opportunities to connect and build relationships that will allow members to work better together throughout the year.

During the conference, Stephanie attended the workshops Sustainability at the Institution, Public Relations, Community Organizing and Lobbying, and Open Educational Resources. Sustainability at the Institution connected Stephanie to several Student Unions that put a lot more emphasis on sustainability advocacy than she believes we currently do at the MSU. This gave Stephanie several ideas that the committee can work on including divesting investments from fossil fuels and advocating for

sustainability initiatives to be included in the university's strategic mandate agreement. The Public Relations session was taught by a consultant from Fleishman Hillard and was very similar to a training that the Board of Directors received from Michael Wooder, our Communications Director, which demonstrated that the MSU has great resources.

The Lobbying session was given by Dylan Cohen, a youth activist from Vancouver. Stephanie believed that by learning about his experiences, it allowed her to think about new ways to deliver advocacy training through the MSU. The OER session provided Stephanie with valuable information that she can disseminate through the MSU campaigns and taught her about how British Columbia started the movement to get OERs adopted. Overall, Stephanie learned a great deal not only from the presenters but also the other student leaders in the room.

As always, feel free to reach out if you have any questions!

Best,

Ikram Farah

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