**Executive Board Meeting 19-31**

**Thursday, April 9, 2020 @ 9:30am**

**Remote Meeting, Microsoft Teams**

**This meeting was done remotely through Microsoft Teams, due to unusual circumstance laid out by the response to COVID19**

**Called to Order 9:38am**

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| **Present** | Belliveau, Figueiredo, Homsi, Johnston, Mesic, Singh, Sinnige |
| **Late** |  |
| **Absent** | Hackett, Marando, Mesic |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Martino Salciccioli (AVP (Services)) |

**1. Adopt Agenda**

**Moved** by Johnston, **seconded** by Sinnige to adopt the agenda, as presented.

**Amendments**

* Figueiredo – Horizons Discussion Item
* Johnston – Vice-President (Finance) Report
* Figueiredo – Vice-President (Administration) Report

**Moved** by Johnston, **seconded** by Sinnige to adopt the agenda, as amended.

**Motion Passes by General Consent**

**2. Diversity Services Report – circulated**

* Figueiredo stated that they circulated the earlier.

**Questions**

* Sinnige asked if it was normal to have that much left in the discretionary budget. Johnston responded that it looks inflated because of Pangaea, as there was $6,000 allocated to them that Diversity Services can’t touch. Wooder added that there looks like a lot left probably due to costs not being reflected. Johnston explained that they knew Diversity had a lot planned for March, and it wasn’t normal to have a much total spent.

**3. EFRT Report – circulated**

* Figueiredo stated that they circulated the earlier.

**4. PCC Report – not submitted**

* Figueiredo stated that they didn’t get to writing the report, but will circulate a summary of the year.

**5. SHEC Report – not submitted**

* Figueiredo stated that they touched base with the PTM but hasn’t received the report.

**6. SWHAT Report – not submitted**

* Figueiredo stated that they touched base with the PTM but hasn’t received the report.

**7. Vice-President (Finance) Report – circulated**

* Johnston went over the report with the Board.

**8. Vice-President (Administration) Report – circulated**

* Figueiredo went over the report with the Board.

**9. Proposed Changes to Operating Policy – Marketing & Communications Department**

**Moved** by Johnston, **seconded** by Homsi that Executive Board approve the proposed changes to Operating Policy – Marketing & Communications Department, as circulated and attached, on behalf of the SRA.

* Wooder spoke to changes with the Board.

**Vote on Motion**

**Passes Unanimously**

**10. PR Assistant Job Description**

**Moved** by Belliveau, **seconded** by Sinnige that Executive Board approved the proposed changes to the PR Assistant job description, as circulated and attached, effective May 1, 2020.

* Wooder went over the changes with the Board.

**Vote on Motion**

**Passes Unanimously**

**11. Horizons Proposal Discussion**

* Figueiredo stated that they circulated a memo to look at. They stated that the Board should make sure that this proposal is within the mandate and scope of Horizons and not adding anything else to do. They added that they will be chatting about the proposal itself and any HR questions can be discussed in Closed Session. Figueiredo went over the proposal with the Board.
* The Board discussed the proposal. Some felt that part three was too much like Spark and might overlap, and that faculty societies already have similar mentorship programs within their rep teams. Everyone liked the idea of part one of the proposal and partnering with Spark on that, and having students interacting with online webinars during the Summer and it was pointed out that Spark wouldn’t be ready to do that starting in June. It was added that it would be okay if that part was duplicative as they would be uncertain what the future would hold for students during this time. The Board also discussed part two and how they would be for a modified version and to have infographics circulated.

**Moved** by Figueiredo, **seconded** by Johnston to accept the Horizons Proposal that was circulated with a merge of part one and two.

* Figueiredo stated that they would like for Horizons to keep any resources proposed but not having a registered session format and to take the topics of wellness and merge them into webinars.

**Vote on Motion**

**Passes Unanimously**

**12. Closed Session**

**Moved** by Figueiredo, **seconded** by Sinnige that Executive Board move into Closed Session.

**Passes Unanimously**

**13. Information and Questions**

* Scott updated everyone on what was happening with VP Elections and the upcoming SRA meetings.
* Johnston stated that there will be a communications piece for the MSU review and there will be a news posts released with a graphic, ideally on Monday.
* Wooder stated that there was still time to nominate for VP Elections. He stated that they are boosting content, and working with Elections on ‘Meet the VPs’. Wooder stated that there are a lot of job postings open. He added that there is new content on the home page on what the libraries have available moving into exams. Wooder added that on the advocacy front, CERB was going to miss a lot of students who lost their jobs and upcoming summer jobs and the Prime Minister has recognized this and will be filling the loophole.
* Figueiredo added that people can also run for Speaker the same weekend as VP Elections.
* Singh thanked everyone for the year, and it was great working with everyone. They stated that they hoped to continue to see everyone and wished best of luck.

 **14. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**TBD**

**Moved** by Singh, **seconded** by Sinnige that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 10:48am**

/vs