**Executive Board Meeting 19-25**

**Thursday, February 27, 2020 @ 9:30am**

**MSU Boardroom, MUSC room 203**

**Called to Order 9:37am**

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| **Present** | Belliveau, Figueiredo, Homsi, Johnston, Marando, Mesic, Sinnige |
| **Late** |  |
| **Absent** | Hackett, Singh |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Martino Salciccioli (AVP (Services)) |

**1. Adopt Agenda**

**Moved** by Johnston, **seconded** by Sinnige to adopt the agenda, as presented.

**Passes Unanimously**

**2. Minutes**

**Moved** by Johnston, seconded by Figueiredo to adopt Executive Board minutes 19-24 – February 13, 2020, as circulated.

**Passes Unanimously**

**3. Diversity Services Report – report not circulated**

* Figueiredo stated that they did receive one, but it wasn’t detailed enough and the new one wasn’t submitted in time. They stated that they will follow-up.

**4. PCC Report – Figueiredo reported**

* Figueiredo stated that the space is now open three times during the week and that they have had two more volunteers message to say they want to help. Figueiredo added that they have implemented an incident report form for general folks and another form for volunteers in the space. They announced that the new PCC Coordinator has been hired, and that they have agreed to doing some hours in March.

**Questions**

* Homsi asked if the previous exec were still exec members for the team. Figueiredo responded that the exec team had the opportunity to stay on as volunteers, and only one took up on that offer. They added that Christian will start with a new team and hiring will open on March 1.
* Johnston suggested having an incident form for all services. Figueiredo stated that some services already have it, but other don’t and could email it out to everyone and have it be linked on their webpages.

**5. SHEC Report – report attached**

* Figueiredo stated that they won’t be summarized each report but will take questions for each one.

**Questions**

* Homsi asked if the new Coordinator had been hired. Figueiredo responded that they were still waiting on references.
* Marando asked what the holdup was for the naloxone. Figueiredo responded that it was still insurance as it gets re-negotiated on March 1 every year.
* Marando asked if the space was being more utilized because of the vaccinations and flu season. Figueiredo responded that they have good numbers overall for this year but wasn’t sure about the vaccinations.
* Homsi asked if there were masks in the space. Figueiredo responded that SHEC hasn’t ordered masks for the space but could look into it.

**6. Spark Report – report attached**

**Questions**

* Johnston stated that it seemed like the concept of doing the same Spark sessions in term two wasn’t working. They asked if there was any way to re-envision for something different to increase engagement. Figueiredo stated that this was something that they could take back to Services Committee to look into. Salciccioli added that they were doing research with the Committee and have been looking at other schools. They stated that some do workshop events that were open for others to go to. Wooder stated that Spark had high promo usage for publications in second semester and suggested sliming down the publications and deliver them as sessions.

**7. SWHAT Report – report attached**

**8. WGEN Report – report attached**

**Questions**

* Marando asked Johnston if they could follow-up with the Coordinator about the budget. Johnston responded that they are meeting next week but will add time to discuss the budget. This way they can touch base to see what was going on.
* Marando asked for Johnston to also follow up about Underground as well. Wooder stated that one thing that he heard was happening is that WGEN has been asking for rush requests and that the Underground doesn’t offer rush services like vendors do.

**9. EFRT Report – report not circulated**

* Figueiredo stated that they received a report that was similar to their last report and asked for a freshened-up copy.

**10. Strike Hiring Committees**

**a) Spark Coordinator**

**Moved** by Figueiredo, **seconded** by Johnston that Executive Board strike a hiring board for the Spark Coordinator consisting of the Vice-President (Administration), the outgoing Spark Coordinator, an Executive Board Member, and an alternate Executive Board member

**Nomination**

* Homsi

**Passes Unanimously**

**b) Maroons Coordinator**

**Moved** by Figueiredo, **seconded** by Johnston that Executive Board strike a hiring board for the Maroons Coordinator consisting of the Vice-President (Administration), the outgoing Maroons Coordinator, an Executive Board Member, and an alternate Executive Board member

**Nominations**

* Belliveau

**Passes Unanimously**

**c) First Year Council Coordinator**

**Moved** by Figueiredo, **seconded** by Johnston that Executive Board strike a hiring board for the First Year Council Coordinator consisting of the Vice-President (Administration), the outgoing First Year Council Coordinator, an Executive Board Member, and an alternate Executive Board member

**Nominations**

* Mesic

**Passes Unanimously**

**d) FCC Assistant Director**

**Moved** by Figueiredo, **seconded** by Johnston that Executive Board strike a hiring board for the Food Collective Center Assistant Director consisting of the Vice-President (Administration), the outgoing Food Collective Center Assistant Director, the incoming Food Collective Center Director, an Executive Board Member, and an alternate Executive Board member

**Nominations**

* Singh

**Passes Unanimously**

**e) Diversity Services Assistant Director**

**Moved** by Figueiredo, **seconded** by Marando that Executive Board strike a hiring board for the Diversity Services Assistant Director consisting of the Vice-President (Administration), the outgoing Diversity Services Assistant Director, the incoming Diversity Services Director, an Executive Board Member, and an alternate Executive Board member

**Nominations**

* Singh
* Homsi – alternate

**Passes Unanimously**

**11. Sponsorship & Donations Committee Recommendations**

**Moved** by Johnston, **seconded** by Sinnige that the Executive Board approve the recommendations from the Sponsorship & Donations Committee, as circulated and attached.

* Johnston went over the memo with the Board.
* Marando asked if the AVP (Finance) could send out an email when someone wasn’t approved as they have been receiving a lot of correspondence about that.
* Johnston stated that yes, as there have been a lot of questions.

**Vote on Motion**

**Passes Unanimously**

**12. Closed Session**

**Moved** by Figueiredo, **seconded** by Mesic that Executive Board move into Closed Session.

**Passes Unanimously**

**Return to Open Session**

**Moved** by Belliveau, **seconded** by Homsi that the Executive Board accept the recommendations from the Services Committee and recommend to the SRA to rescind Operating Policy – Creating Leadership Amongst Youth (CLAY).

**Passes Unanimously**

**Moved** by Figueiredo, **seconded** by Sinnige that the Executive Board accept the recommendations from the Vice-Presidents (Finance) and (Administration) and recommend to the SRA to rescind Operating Policy – MACycle.

**Passes Unanimously**

**Moved** by Johnston, **seconded** by Mesic that the Executive Board accept the recommendations from the Vice-Presidents (Finance) and (Administration) and recommend to the SRA to rescind Operating Policy – MACycle.

**Passes Unanimously**

* Homsi asked that if Figueiredo could add to the CLAY recommendation a commitment to serving the purposes of the service in another way within the MSU.

**13. Information and Questions**

* Johnston stated that these services will go to the next SRA meeting.
* Salciccioli reported that the Spark review will come in two weeks, and two weeks after that will be the Maroons review.
* Scott reminded the Board that the last EB meeting will be March 26. She also stated that she will be away for the meetings on the 12th and 19th and to please send all agenda items to Marando and Maddison Hampel.
* Figueiredo asked members to please hype up SRA Generals.
* Marando stated that Clubs will be coming to the SRA at the next meeting so that they can get the job descriptions made, and then the rest of the policy will come forward to the March 22 meeting.

**14. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, March 5, 2020**

**9:30am**

**MSU Boardroom, MUSC 201**

**Moved** by Sinnige, **seconded** by Mesic that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 11:40am**

/vs