**Executive Board Meeting 19-21**

**Thursday, January 16, 2020 @ 9:30am**

**MSU Boardroom, MUSC room 201**

**Called to Order 9:36am**

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| **Present** | Belliveau, Figueiredo, Hackett, Herscovitch, Homsi, Marando, Mesic, Singh |
| **Late** | Johnston |
| **Absent** |  |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Martino Salciccioli (AVP Services) |

**1. Adopt Agenda**

**Moved** by Singh, **seconded** by Mesic to adopt the agenda, as presented.

**Amendments**

* Marando – add EFRT Training Allocation before Closed Session
* Marando – move MACycle Report to last

**Moved** by Singh, **seconded** by Mesic to adopt the agenda, as amended.

**Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Singh, **seconded** by Herscovitch to adopt the minutes of Executive Board meetings 19-16 – November 20, 2019, 19-17 – November 27, 2019, 19-18 – December 4, 2019, 19-19 – EMERGENCY MEETING – December 11, 2019, as circulated.

**In Favour: 7 Opposed: 0 Abstentions: 1**

**Motion Passes**

**3. Capital Budget Request**

* McGowan went over the memo with the Board.
* Singh asked if there were potential discounts from Apple because they’re an organization.
* McGowan responded that this does include the educational discount but can follow up with campus bookstore.

**a) Allocation for Underground Media & Design Centre Manager**

**Moved** by Singh, **seconded** by Mesic that the Executive Board allocate $3271.00 plus tax from the Capital Growth Fund for the purchase of one iMac computer for the Underground Media & Design Centre Manager.

**In Favour: 8 Opposed: 0 Abstentions: 1**

**Motion Passes**

**b) Allocation for Underground Media & Design Centre Senior Designer**

**Moved** by Figueiredo, **seconded** by Belliveau that the Executive Board allocate $3271.00 plus tax from the Capital Growth Fund for the purchase of one iMac computer for the Underground Media & Design Centre Senior Designer.

**In Favour: 8 Opposed: 0 Abstentions: 1**

**Motion Passes**

**c) Expenditure**

**Moved** by Belliveau, **seconded** by Marando that the Executive Board expend $7650.00 from the Capital Growth Fund for the purchase of two iMac computers for the Underground Media & Design Centre.

**In Favour: 7 Opposed: 0 Abstentions: 2**

**Motion Passes**

**4. EFRT Training Operation Allocation**

**Moved** by Johnston, **seconded** by Figueiredo that Executive Board increase EFRT line 6804-0107 to $17,000 to cover the EMR2 training.

* Johnston went over the memo with the Board.
* Marando asked if there were typically more than four rookies.
* Johnston responded that there was a cost of $12,000 but the budget was only $13,000 and they still need funds for mental health training, as well as EMR1 and EMR2.

**Vote on Motion**

**Passes Unanimously**

**5. Closed Session**

**Moved** by Figueredo, **seconded** by Singh that Executive Board move into Closed Session.

**Passes Unanimously**

**6. Return to Open Session**

**MACycle Report – FINAL – report attached**

* Johnston went over the report with the Board. They stated that the most important thing that stood out was that there was lower usage this year compared to other years and significantly lower revenue due to sales of parts and the auction. They stated that there might be a conversation at the next meeting about the service.

**Questions**

* Marando asked if the two to three people coming in was per week or per shift. Johnston responded that it was whenever they were open. They added that most people coming into the space weren’t students, but alumni or university faculty.
* Marando asked about the volunteers. Johnston responded that volunteers were previous MACycle people or high school students, but it was opened to everyone last year.

**7. Information and Questions**

* Wooder reported that PTMs jobs are still open. Spark registration for second semester is open, and to please refer people to that. Wooder announced that campaigning starts next week for Presidentials and the HSR referendum. OUSA delegation selection is open, and so is valedictorian. They stated that the MSU awards is also open and you can now nominate someone on their behalf and the nominee will then be notified to hand in information.
* Figueiredo stated that they had their first hiring training meeting on Tuesday night and another one about answering emails tonight. They stated that they will be keeping jobs open for PTMs, except for FCC and Macademics and will be pushing hiring back a week.
* Johnston stated that they have hired KPMG for the organizational review, and that they have met with full-time staff. Johnston stated that voting for the naming of SAB, and SLEF, will be open soon.

**8. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, January 23, 2020**

**9:30am**

**MSU Boardroom, MUSC 201**

**Moved** by Singh, **seconded** by Mesic that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 10:39am**

/vs