**Executive Board Meeting 19-14**

**Wednesday, November 6, 2019 @ 3:30pm**

**MSU Boardroom, MUSC room 201**

**Called to Order 3:34pm**

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| **Present** | Belliveau, Figueiredo, Homsi, Johnston, Mesic |
| **Late** | Herscovitch, Marando, Singh |
| **Absent** | Hackett |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Lynaea Filbey (SHEC Coordinator), Swaleh Hussain (SWHAT Coordinator) |

**1. Adopt Agenda**

**Moved** by Homsi, **seconded** by Belliveau to adopt the agenda, as presented.

**Amendment**

* Figueiredo – Move SHEC and SWHAT to report first.

**Moved** by Homsi, **seconded** by Belliveau to adopt the agenda, as amended.

**Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Homsi, **seconded** by Belliveau to adopt the minutes from Executive Board meetings 19-09 – September 25, 2019, 19-11 – October 9, 2019, and 19-13 – October 30, 2019, as circulated.

**Passes Unanimously**

**3. SHEC Report – Lynaea Filbey presented**

* Filbey summarized the report.

**Questions**

* Johnston stated that challenges were having difficulty keeping up with inventory because of the credit card. They asked if there was a way to make the system better. Filbey responded that they spoke to Figueiredo about this but will set up a meeting with Johnston to go over everything.

**4. SWHAT Report – Swaleh Hussain presented**

* Hussain summarized the report. They added that Mills finally replied to their email. They explained that they were given the librarian’s contact and that the librarian came back from vacation yesterday and replied. Hussain explained that they just have to fill out the form and hopefully SWHAT-chocolate will be good to go for next week or the week after.

**Questions**

* Johnston stated that Underground is now catching up on invoicing and should have something for SWHAT soon, but if Hussain needed clarification on something then they can contact the manager.

**5. Maccess Report – report attached**

* Figueiredo went over the report with the Board.

**6. Maroons Report – report attached**

* Figueiredo went over the report with the Board.

**Questions**

* Homsi asked if the pumpkin hike was for students at Mac. Figueiredo responded that it was for community members. Johnston added that the Maroons were partnered with Dalewood Elementary. They explained that the students carve pumpkins and the Maroons transport them to Cootes.
* Belliveau stated that the report itself needs to be updated as they keep talking about Welcome Week, and it was clearly copy and pasted from previous reports. Figueiredo responded that everyone has the right to critique service reports, and that they can give feedback to the PTMs on how to improve. They added that it was also okay to request more information.

**7. PCC Report – report attached**

* Figueiredo went over the report with the Board.

**Herscovitch arrived at 3:48pm**

**Questions**

* Homsi asked if there were any updates about the new logo. Wooder responded that he and Figueiredo met with the PTM and the promo exec to discuss first steps. Wooder stated that the logo coming forward to EB was at least a couple months away but was also sensitive to putting a timeline on a logo as it depends on the amount of work put into it.
* Mesic asked if there was a reason why the PTM decided to close who could attend the events for Pride. Figueiredo responded that the majority were closed to specific groups as PCC was focusing on advocating for people of colour to feel comfortable with the service. Figueiredo stated that one thing that was noted was that all of the events were closed except for one which charged white folks. They stated that it was okay to have closed events but having nothing open and free to everyone was unusual.
* Johnston asked what the challenges were for Underground. Figueiredo stated that it was a challenge in communication of wants.
* Johnston asked if this was leading to additional costs. Wooder stated that it was but it wouldn’t be a problem long-term.
* Johnston followed up in asking if it was being translated over as it was no longer a base package. Wooder responded that yes in the short-term it would be absorbed into their own budget if it was an hour or two but if it ended up being three or four times the amount then it turns into hourly charges and it could erode multiple promo packages. Figueiredo stated that there have been a lot of back and forths but they will re-convene and make sure it’s working for everyone.
* Johnston gave kudos to the PTM as they and their sponsorship exec brought in at least $1,500 in sponsorship/donations.

**8. Spark Report – report attached**

* Figueiredo went over the report with the Board.

**9. Information and Questions**

* Scott mentioned that opt-out reimbursement will be next week.

**Marando arrived at 3:56pm**

* Herscovitch asked if they will be seeing a FYC report at EB. Figueiredo responded that FYC reports at the SRA level.
* Wooder reported that the University Affairs Committee has launched the Health Services review. SWHAT walk-a-thon was going on this month and Charity Ball tickets and TAC nominations end this week.
* Marando announced that the prez page was coming out tomorrow and it touches upon stances of free speech and how it came to the SRA.
* Homsi asked how OUSA was. Johnston responded that three policy papers passed. Marando stated that they were proud of those who attended, and everyone represented the MSU well at plenary.

**Singh arrived at 4:00pm**

* Johnston reported that there are now two new routers in the Grind for wi-fi. They stated that they are currently finalizing the feedback survey for services MSU-wide. Johnston stated that they are still looking into a consultant for the MSU and the expenditure will be going to the SRA for approval.
* Figueiredo thanked everyone for signing up for hiring and will ratify the nominations at the next meeting.
* Marando reminded everyone that they won’t be at the next two EB meetings.

**10. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Wednesday, November 13, 2019**

**3:30pm**

**MSU Boardroom, MUSC 201**

**Moved** by Belliveau, **seconded** by Homsi that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 4:05pm**

/vs