**Executive Board Meeting 19-09**

**Wednesday, September 25, 2019 @ 3:30pm**

**MSU Boardroom, MUSC room 201**

**Called to Order 3:42pm**

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| **Present** | Figueiredo, Herscovitch, Homsi, Johnston, Marando |
| **Late** | Belliveau, Hackett, Mesic, Singh |
| **Absent** |  |
| **Others Present** | V. Scott (Recording Secretary), M. Wooder (MCD) |

**1. Adopt Agenda**

**Belliveau and Singh arrived at 3:43pm**

**Moved** by Figueiredo, **seconded** by Singh to adopt the agenda, as presented.

**Amendments**

* Figueiredo – Add Discussion of PCC Logo

**Mesic arrived at 3:43pm**

**Moved** by Figueiredo, **seconded** by Singh to adopt the agenda, as amended.

**Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Figueiredo, **seconded** by Singh to adopt the minutes from Executive Board meetings 19-08 – September 18, 2019, as circulated.

**Passes Unanimously**

**3. EFRT Report – report attached**

* Figueiredo went over the report.

**Questions**

* Belliveau asked how FOCO went. Figueiredo responded that they don’t have the specific numbers for that but could ask.

**Hackett arrived at 3:45pm**

* Homsi asked when EFRT were getting their bikes. Figueiredo responded that EFRT have them now.

**4. MACycle Report – report attached**

* Johnston went over the report.

**Questions**

* Belliveau asked about the lawn signs and why the budget had question marks beside it. Johnston responded that the lawn signs were ordered for promo, but they probably don’t know the final cost yet.

**5. MAC Farmstand – report not submitted**

* Johnston stated that the PTM didn’t submit their report and will follow up.
* Herscovitch stated that one challenge that may be brought up in the next report is that Farmstand’s tent broke and flew away.

**6. Macademics Report – report attached**

* Figueiredo went over the report.

**Questions**

* Marando asked Figueiredo to thank the PTM for a great report.

**7. Maccess Report – report attached**

* Figueiredo went over the report.

**8. Admin Team Research Assistant Job Description**

**Moved** by Johnston, **seconded** by Belliveau that the Executive Board approve the Administrative Team Research Assistant job description, as circulated and attached.

* Figueiredo went over the memo.
* Singh asked if the RA will be helping with the presentations like EIO.
* Figueiredo responded that it would be similar to the TRRA role, but no facilitation of training. The role will work on items for training such as development and helping PTMs.
* Belliveau asked about the Students in Crisis protocol.
* Figueiredo responded that the University released it last year, and the MSU still needs to translate it into what the MSU can do. Figueiredo explained that the VP Admin and TRRA last year took on translating all stages but one.
* Belliveau asked if the protocol was geared towards first years.
* Figueiredo responded that it was geared towards peer support spaces and it gives the tools to identify students who may be in distress.

**Vote on Motion**

**Passes Unanimously**

**9. Sponsorship & Donations Committee Recommendations**

**Moved** by Homsi, **seconded** by Johnston that the Executive Board approve the recommendations from the Sponsorship & Donations Committee, as circulated and attached.

* Johnston went over the memo.

**Vote on Motion**

**Passes Unanimously**

**10. Strike Hiring Committees**

**a) WWFC**

**Moved** by Figueiredo, **seconded** by Singh that EB strike the hiring board for Welcome Week Faculty Coordinator consisting of the outgoing Welcome Week Faculty Coordinator, the Vice-President (Administration), one Executive Board Member, and one alternate Executive Board Member.

**Nominations**

* Homsi
* Johnston - alternate

**Vote on Motion**

**Passes Unanimously**

**b) Horizons**

**Moved** by Figueiredo, **seconded** by Herscovitch that EB strike the hiring board for Horizons Coordinator consisting of the outgoing Horizons Coordinator, the Vice-President (Administration), one Executive Board Member, and one alternate Executive Board Member

**Nominations**

* Herscovitch
* Singh - alternate

**Vote on Motion**

**Passes Unanimously**

**11. PCC Logo Discussion**

* Figueiredo went over the memo with the Board. They explained that the PCC Coordinator had a few concerns about the logo being harmful to the service.
* Johnston stated that this only changed a year ago. They asked how do they make sure that this doesn’t happen again, and what was the consultation process.
* Wooder explained that when this logo went through the first time, it didn’t go through him. Wooder explained the usual consultation process of how to put together logos for services with the Board.
* Hackett asked how much money it would take to replace everything.
* Wooder responded that currently there weren’t any expenses related to replicating current items, except for the banner.
* The Board discussed the process of approving the logo and deciding that it would be in the service’s best interest to go forward with another look at re-branding.

**12. Information and Questions**

* Marando asked if it was possible to re-use the non-vinyl parts of the pullup banners. Wooder responded that they have attempted but by his understanding the MSU doesn’t.
* Figueiredo stated that today was the last day to order a Good Food Box. SHEC’s pee4pizza STI testing was this week, as well as WGEN hosting wgenius trivia night.
* Belliveau stated that a constituent brought up the Climate Strike and was wondering if they MSU would be able to send a letter of support for students missing classes that day. The Board discussed the possibilities and decided that Marando would email University Admin asking for a second MSAF for students who chose to go to the Climate Strike.
* Johnston stated that they met with stakeholders of SAB to discuss name options. They explained that names will be pre-approved and once finalized it will go through the formal University naming procedures.

**13. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Wednesday, October 2, 2019**

**3:30pm**

**MSU Boardroom, MUSC 201**

**Moved** by Homsi, **seconded** by Belliveau that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 4:37pm**

/vs