**Executive Board Meeting 19-07**

**Tuesday, August 22, 2019 @ 9:30am**

**MSU Boardroom, MUSC room 201**

**Called to Order 9:32am**

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| **Present** | Belliveau, Figueiredo, Johnston, Marando, Mesic, Singh |
| **Late** |  |
| **Absent** | Hackett, Herscovitch, Homsi |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Anika Spasov (Spark Coordinator), Emma Tomas (Horizons Coordinator) |

**1. Adopt Agenda**

**Moved** by Belliveau, **seconded** by Singh to adopt the agenda, as presented.

**Amendments**

* Figueiredo – Move Spark Report to be first
* Scott – Please add adoption of EB Minutes 19-05, and 19-06, as well as Sponsorship & Donations

**Moved** by Belliveau, **seconded** by Singh to adopt the agenda, as amended.

**Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Figueiredo, **seconded** by Singh to adopt the minutes from Executive Board meetings 19-05 – August 1, 2019, and 19-06 – August 15, 2019, as circulated.

**Passes Unanimously**

**3. Spark Report – Annika Spasov presented**

* Spasov summarized the report. They explained that the HST situation was resolved from the report. Spasov asked if they should be moving their hike and hangout due to FoCo. The Board assured Spasov that the weekend wasn’t the same.

**Questions**

* Singh asked if the Instagram followers were more than previous years. Spasov responded that the service only had 300 followers before.
* Wooder stated that Spark was killing it in their promo and was a good model for the rest of the services. Spasov stated that they had a great support team.
* Marando asked when Spark formal would be. Spasov responded that it was November 14.

**4. EFRT – no report submitted**

* Figueiredo stated that they would follow-up.

**5. Horizons Report – Emma Tomas presented**

* Tomas summarized the report.

**Questions**

* Figueiredo stated that Tomas and team crushed Horizons this year.
* McGowan thanked Tomas for sharing the surveys.

**6. MACycle Report – no report submitted**

* Johnston stated that the report wasn’t submitted, and that she had follow up and was waiting to hear back.

**7. Shinerama Report – no report submitted**

* Figueiredo stated that they touched base but hadn’t heard back.

**8. SWHAT Report – report attached**

* Figueiredo went over the report with the Board.

**Questions**

* Marando asked about SWHAT Chocolate and why it couldn’t happen. Johnston responded that services can’t book out tables and give out drinks. Johnston suggested the libraries to give out beverages.
* Singh asked about volunteers. Figueiredo responded that the service has 60 volunteers at the moment but would like 20 more.

**9. WGEN Report – report attached**

* Figueiredo went over the report with the Board.

**10. SWHAT Email Request**

**Moved** by Figueredo, **seconded** by Singh that the Executive Board approved the creation of an email for the SWHAT Dispatchers.

* Figueiredo explained that the dispatch now needs an email for requesting walks, as there are different dispatchers and it needs to be all in one place.

**Vote on Motion**

**Passes Unanimously**

**11. Sponsorship & Donations Committee Recommendation**

* Johnston went over the memo with the Board. They explained that it was rush application that came through and was circulated to the Committee via email.

**Moved** by Singh, **seconded** by Johnston that the Executive Board approve the recommendation from the Sponsorship & Donations Committee, as circulated.

**Passes Unanimously**

**12. Information and Questions**

* Johnston stated that she spoke to the struggles of lighting at the last meeting, but facilities came in on Monday to take a look at everything. They stated that they should now be on track to get the whole space done.
* McGowan stated that there was a flood in the student centre last month, and piping should be completed tomorrow with flooring being replaced soon after that. McGowan stated that everything should be okay with food services and such for move-in.
* Singh stated that the issue of the club CSSA came up again and the other Assembly members would like to de-ratify at the next SRA meeting. Marando suggested checking in with the Clubs Admin and the Operations Coordinator to see the policy, and to let them know the thoughts on this. Scott added that they should look over the operating policy and make sure everyone was abiding by that.

**13. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**TBD**

**MSU Boardroom, MUSC 201**

**Moved** by Johnston, **seconded** by Singh that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 10:04am**

/vs