**Executive Board Meeting 19-04**

**Tuesday, July 18, 2019 @ 9:30am**

**MSU Boardroom, MUSC room 201**

**Called to Order 9:31am**

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| **Present** | Belliveau, Figueiredo, Hackett, Herscovitch, Homsi, Johnston, Marando, Mesic, Singh |
| **Late** |  |
| **Absent** |  |
| **Others Present** | V. Scott (Recording Secretary), M. Wooder (MCD), Albert Huynh (EFRT Director), Abby Lindzon (MAC Farmstand Director), Anika Spasov (Spark Coordinator), Swaleh Hussain (SWHAT Coordinator), Nealob Kakar (WGEN Coordinator),  Alexa Cerio (Shinerama Coordinator) |

**1. Adopt Agenda**

**Moved** by Johnston, **seconded** by Singh to adopt the agenda, as presented.

**Amendment**

* Figueiredo moved Spark Report to be first
* Figueiredo moved the Shinerama Report to be the last of the reports.

**Moved** by Johnston, **seconded** by Singh to adopt the agenda, as amended.

**Passes Unanimously**

**2. Spark Report – Anika Spasov presented**

* Spasov summarized the report.

**Questions**

* Marando stated that Spasov was doing a great job.
* Wooder asked what the projected date for first year formal was. Spasov responded that it was set for November 14.
* Marando asked if Residence Life was giving money for the formal. Spasov responded that they have reached out to Residence, but it hasn’t been confirmed.

**3. EFRT Report – Albert Huynh presented**

* Huynh summarized the report.

**Questions**

* Hackett asked why certain numbers on the budget were red. Huynh responded that those were projected items that they would like to purchase but worried about it taking up the entire budget.
* Huynh asked if dates for major events on campus had been decided yet, as they will need to know them for scheduling. Wooder stated that some have been set but to check with Campus Events.

**4. MAC Farmstand Report – Abby Lindzon presented**

* Lindzon summarized the report.

**5. Maroons – report attached**

* Figueiredo went over the report with the Board.

**Questions**

* Marando asked what Maroons spent their money on. Johnston responded that it was for pizza and jerseys, and Maroons was in the process of collecting back money from the volunteers.

**6. SWHAT Report – Swaleh Hussain presented**

* Hussain summarized the report.

**Questions**

* Singh asked about usage and what the average number would be during the school year. Hussain responded that it depends on the month, and that September and October are busier than November and December. They stated that this past year was different through because there was a higher number of walks in general, about an average of 10 walks per night.
* Hackett asked if there was the same issue as last year of not having enough walkers for Welcome Week. Hussain responded that they haven’t spoken to the volunteers yet, but the execs are repping so expects them to be busy.
* Marando asked if not operating out of MAPS during Welcome Week will affect people calling in. Hussain responded that last year during WW they didn’t receive a lot of calls, but the dispatcher will be in the office.

**7. WGEN Report – Nealob Kakar presented**

* Kakar summarized the report.

**Questions**

* Belliveau stated that in the report it was mentioned that the budget was tight, they asked Kakar to explain this. Kakar responded that they have a working group and wanted to give more money for programming for them but may cut some events to have a partnership instead.

**8. Shinerama – report attached**

* Figueiredo went over the report with the Board.

**Questions**

* Homsi asked what the goal was for this year. Figueiredo stated that it was $100,000.
* Singh asked why the strike system was in place. Figueiredo responded that all shine reps have to go through the process, and that this wasn’t a unique problem with Shinerama. Figueiredo stated that hopefully the stricter attendance system will hopefully help with issues.
* Belliveau asked how it worked since costs weren’t donations. Figueiredo responded that the only cost the MSU pays for is wages.

**Alexa Cerio arrived**

**Questions**

* Marando asked Cerio if the relationship between shine and residence was changing this year or staying the same. Cerio responded that they haven’t discussed changes. Cerio stated that Shine Day was changed to better accommodate first years and hopes it helps get them involved, residence will be on campus doing Shine Games with a small entry fee with the first-year students.
* Wooder thanked Cerio for all of the hard work done during the golf tournament.

**9. Capital Request – Grind Expansion Expenditure**

**a) Paint**

**Moved** by Johnston, **seconded** by Figueiredo that the Executive Board expend $3,500 + HST from the $50,000 capital allocation made for the Grind Expansion during EB 19-04 to paint the ceiling and pipes, with the authority given by the Full Members of MSU Incorporated.

* Johnston went over the request for paint.

**Vote on Motion**

**Passes Unanimously**

**b) Paneling**

**Moved** by Johnston, **seconded** by Belliveau that the Executive Board expend $11,000 + HST from the $50,000 capital allocation made for the Grind Expansion during EB 19-04 for the paneling and live edge wood, with the authority given by the Full Members of MSU Incorporated.

* Johnston went over the request for paneling.
* Figueiredo asked if this would be done before or after Welcome Week.
* Johnston responded that the goal was for it to be done before.

**Vote on Motion**

**Passes Unanimously**

**10. WGEN Email Request**

**Moved** by Figueredo, **seconded** by Singh that the Executive Board approved the creation of emails for the WGEN Logistics Coordinator, and the WGEN Research Coordinator.

* Figueiredo went over the memo with the Board.

**Vote on Motion**

**Passes Unanimously**

**11. Wage Review**

**Moved** by Johnston, **seconded** by Hackett that the Executive Board approve the recommendation from the Wage Review Committee to set the wage for the Community Education Coordinator at B3, as circulated and attached.

* Hackett went over the recommendation with the Board.

**Vote on Motion**

**Passes Unanimously**

**12. Sponsorship & Donations Committee Recommendation**

**Moved** by Johnston, **seconded** by Homsi that the Executive Board approve the following recommendation from the Sponsorship & Donations Committee, as circulated and attached:

* Donation of $250 to Rida Pasha
* Johnston went over the recommendation with the Board.

**Vote on Motion**

**Passes Unanimously**

**13. Closed Session**

**Moved** by Johnston, **seconded** by Singh that the Executive Board move into Closed Session.

**Passes Unanimously**

**14. Return to Open Session**

**Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, August 1, 2019**

**9:30am**

**MSU Boardroom, MUSC 201**

**Moved** by Herscovitch, **seconded** by Singh that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 11:31am**

/vs