**Executive Board Meeting 19-02**

**Tuesday, June 20, 2019 @ 9:33am**

**MSU Boardroom, MUSC room 201**

**Called to Order 9:33am**

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| **Present** | Belliveau, Figueiredo, Homsi, Johnston, Marando |
| **Late** | Singh |
| **Absent** | Hackett |
| **Others Present** | J. McGowan (General Manager), V. Scott (Recording Secretary), M. Wooder (MCD), Martino Salciccioli (AVP (Services)), Albert Huynh (EFRT Director), Prarthna Sakhuja (Diversity Services Director), Gurjovan Sahi (Maroons Coordinator) |

**1. Adopt Agenda**

**Moved** by Johnston, **seconded** by Figueiredo to adopt the agenda, as presented.

**Amendment**

* Marando – Move Diversity Services and EFRT reports first.

**Passes Unanimously**

**2. Adopt Minutes**

**Moved** by Belliveau, **seconded** by Johnston to adopt the minutes of Executive Board meeting 19-01 – June 11, 2019, as circulated.

**Passes Unanimously**

**Singh arrived at 9:35am**

**3. EFRT Report – Albert** **Huynh presented**

* Huynh summarized the report.

**Questions**

* McGowan asked if they had any discussions with the local fire department or ambulance to build relationships. Huynh responded that something came up last year, but nothing was transferred over to them. Huynh added that EFRT was planning on visiting the Norfolk Ambulance to say hi.
* Marando asked Huynh if they, Johnston, and Maggie Gallagher were in a good place to figure out the cost of training. Huynh responded that it was something big and wasn’t explained as well as it could have been, so they’re looking into it.

**4. Diversity Services Report – Prarthna Sakhuja presented**

* Sakhuja summarized the report.

**Questions**

* McGowan asked if there have been any challenges or discussions with Bridges, about using the space. Sakhuja responded that she wasn’t involved and had difficulty hiring because of the questions. They stated that they haven’t spoken to hospitality. McGowan added that he would be happy to help.
* Marando asked if Diversity Services would be hosting the race-based peer support in Bridges or MUSC. Sakhuja responded that they were going to be meeting with Figueiredo tomorrow as details haven’t been sorted out.

**Moved** by Johnston, **seconded** by Singh to move the Maroons Report to be next on the Agenda.

**Passes Unanimously**

**5. Maroons Report – Gurjovan Sahi presented**

* Sahi summarized the report.

**Questions**

* Singh asked about the videos and if they would be made throughout the year or next year. Sahi responded that they would be made throughout the year.
* Singh asked if videos would be made before Welcome Week to be shown to students in residence from res reps. Sahi responded that yes, that was the idea. They added that other idea was to have Welcome Week survey campaigns and how to connect with other services.
* Singh asked how much interest Sports Day will have. Sahi responded that in previous years they had different ways of engaging with sport, but hasn’t thought too much about what sports day will look like but it would be a drop-in.
* Marando stated that Sahi should look to see if sports day could be a part of macquest.

**6. MACycle Report – report attached**

* Johnston went over the report with the Board. Johnston decided to bring forward the report even though the PTM was asked to add more items but didn’t.

**Questions**

* Marando asked if there were any highlights on what assistance those who are visiting need? They wanted to know what was being used. Marando pointed out that the Director said that they don’t have a promo exec but doesn’t want to use Underground what would that look like. Johnston responded that the Director was sending over images to Underground for what they would want the graphic to look like.
* Marando asked Johnston to speak to the Director about making the reports more formal moving forward.
* Figueiredo asked Johnston what the Director’s plans were for workshops as it’s laid out in the operating policy that they need to be held. They also asked about the possibility of hiring the exec team earlier for planning said workshops.
* Marando asked if the service had money coming in. Johnston responded that the budget didn’t include the revenue line.
* Marando asked if the buying of parts was reflective on what the service typically spends each year. Johnston responded that they didn’t think so as the Director mentioned it was a challenge that MACycle didn’t carry every part and if someone ordered in and didn’t pick it up it added up. Johnston mentioned that the Director was thinking of getting clients to put a deposit down on the part. Figueiredo added that some of the spending was to replace what was stolen the previous year.
* Marando asked if the Director has asked anyone on the Ath & Rec side to lock their doors to prevent theft.

**7. MAC Farmstand Report – report attached**

* Johnston went over the report with the Board.

**Questions**

* Singh asked if the produce was from local farmers. Johnston responded that was correct, and that there would have been an option for organic, but that farmer retired.

**8. Macademics Report – report attached**

* Figueiredo went over the report with the Board.

**Questions**

* Singh asked if the service could possibly expand to offer peer tutoring services. Wooder stated that this was a great suggestion and that this has been worked on in the past. He explained that the original model was engineering but brought in SSC to help verify tutors and managing the finances. Wooder stated that if there was a lack of a system they could look at it.
* Figueiredo stated that Macademics was up for review this year and it could be a hub to connecting to other resources and be on the forefront of promotions.
* Homsi asked how the resource guidebook got promoted. Figueiredo responded that it was a partnership with the University and it was like a Spark guidebook.
* Marando asked if Macademics had a budget. Johnston responded that they did and wasn’t sure why it was blank on the report.

**9. Maccess Report – report circulated**

* Figueiredo went over the report with the Board. They explained that the Coordinator has been working with strategic themes committee.

**Questions**

* Marando asked if the service had their full exec. Figueiredo responded that they didn’t.
* Marando asked if the PTM was enjoying their role on STAC. Figueiredo responded that there has been a lot of work this year that no one was expecting. They stated that they will be making sure the time commitments during the summer for STAC was fully communicated next year to the PTMs who sit on the committee.

**10. Close MSU Seat on Sponsorship & Donations Committee**

**Moved** by Singh, **seconded** by Homsi that the Executive Board close nominations for one (1) MSU member on the Sponsorship and Donations Committee.

**Nominations**

* Egehan Akalin

**Passes Unanimously**

* Egehan Akalin won the MSU seat on the Sponsorship & Donations Committee by acclamation.

**11. Yearplans**

* Figueiredo went over the yearplans with the Board. They stated that MACycle’s was brought forward even though it was done on the wrong template and didn’t have a lot of information, especially about workshops to be put on. Figueiredo explained that they had given feedback and asked for changes, but they didn’t come forward.
* The Board discussed the yearplans in detail. They tasked the Vice-President (Administration) to go to the MACycle Director and ask for a revised yearplan to be approved at the next meeting.

**Moved** by Singh, **seconded** by Homsi that the Executive Board approve the following service yearplans for the 2019-2020 academic year:

* Diversity Service
* EFRT
* Elections Department
* Farmstand
* Food Collective Centre
* Macademics
* Maccess
* Maroons
* Pride Community Centre
* SHEC
* Shinerama
* Spark
* SWHAT
* WGEN

**Passes Unanimously**

**12. Campus Events Logo Request**

* The Board discussed the memo. It was decided that Wooder would follow-up with Campus Events to see if there was a solution to the problem at hand.

**13. Information and Questions**

* McGowan reported that in regard to training last week, if anyone has any feedback they can follow up with Scott, Wooder, and him.
* Homsi asked what would happen with the SRA members not on EB now. Scott responded that she and Marando will sit down with the new members and give them a basic overview of training.
* Wooder reported that the MSU golf tournament will be next week, and last year they raised $8,000 for Shinerama and the Child Care Centre.
* Scott announced that she was working on bringing new services to the Health plan this year, including having continuous glucose monitors be covered.
* Johnston stated that the SRA will be going into MSU Incorporated on Sunday to discuss the Grind.
* Marando reported that they have been working with other presidents and OUSA to chat about best practises. They reported that three other schools are reviewing their sexual violence policies and will likely call Figueiredo, and that the University was also reviewing theirs. Marando stated that they finally finished their conversation with MetroLinx and Go bus times will be extended for the whole of Welcome Week.

**14. Adjournment and Time of Next Meeting**

**Time of Next Meeting:**

**Thursday, July 4, 2019**

**9:30am**

**MSU Boardroom, MUSC 201**

**Moved** by Singh, **seconded** by Johnston that the Executive Board meeting be adjourned.

**Passes Unanimously**

**Adjourned at 11:16am**

/vs